

SHU BOMB THREAT/DANGEROUS DEVICE CALL CHECKLIST

A. WHEN YOU RECEIVE A BOMB THREAT OR OTHER DANGEROUS DEVICE CALL:

- Be calm and courteous
- Listen and do not interrupt a statement by the caller
- Record as much information regarding the caller's statements as you can
- After the caller has completed the statement, pretend difficulty in hearing the caller (so that the caller may repeat)
- After the statement, ask the questions listed below in Section B
- At the end of the call fill in as much of the information requested on this form as you can
- Notify 9-1-1 of the bomb threat call
- Provide the completed form to responding police personnel

B. QUESTIONS TO ASK CALLER:

- When is the bomb/device going to explode/activate? _____
- Where is the bomb/device right now? _____
- What does the bomb/device look like? _____
- What will cause it to explode/activate? _____
- Did you place the bomb/device? _____
- Why did you place the bomb/device? _____
- What is your address? _____
- What is your name? _____

C. CALL INFORMATION:

TELEPHONE # RECEIVED FROM (CALLER ID): _____ TEL # RECEIVED ON: _____
TIME OF CALL: _____ DATE OF CALL: _____ LENGTH OF CALL: _____

D. CALLER:

Male _____ Female _____ Adult _____ Juvenile _____ Age _____ Race _____ Calm _____ Angry _____
Excited _____ Laughter _____ Crying _____ Giggling _____ Nervous _____ Loud Voice _____ Soft Voice _____
Deep Voice _____ High Pitched Voice _____ Raspy Voice _____ Nasal Voice _____ Ragged Voice _____
Crackling Voice _____ Disguised Voice _____ Deep Breathing _____ Stutter _____ Lisp _____ Clearing Throat _____
Accent (and type) _____
Slow Speech _____ Rapid Speech _____ Normal Speech _____ Distinct Speech _____ Slurred Speech _____
Is voice familiar? _____ If so, who does it sound like? _____

E. BACKGROUND SOUNDS:

Street noise _____ Restaurant noise _____ House noise _____ Voices _____ PA system _____ Music _____
Engine/Motor noise _____ Animal noise _____ Factory noise _____ Office noise _____ Static _____ Clear _____
Local call _____ Long distance call _____ Phone booth _____ Traffic noise _____
Other background noise _____

E. THREAT LANGUAGE:

Well spoken _____ Foul _____ Irrational _____ Incoherent _____ Taped message _____ Message read by caller _____
Organization or cause identified _____
Favorite phrases of caller _____

F. WORDING OF THREAT: _____

G. PERSON RECEIVING CALL: _____ CONTACT TELEPHONE # _____