

## **DS-2019 Exchange Student Application**

This application is for exchange students from partner universities that will study at Seton Hall for 1-2 semesters. This application explains how to get your Form DS-2019, which is used to apply for the J-1 visa. You will bring it to your visa appointment at the United States embassy in your home country.

To issue the form DS-2019, our office requires the following documents. Please submit the completed application to our [secure portal](#).

- 1) **The Application for Exchange Students**
- 2) **Proof of Finances:** As you are participating in a tuition exchange program, you do not need to provide finances to cover tuition and fee costs. However, you must provide proof of finances to cover living expenses and health insurance for the duration of your stay in the United States.
- 3) **Copy of Passport**
- 4) **Proof of English-language proficiency (if applicable)**

### **IMPORTANT VISA INFORMATION:**

- You ***cannot*** use an ESTA authorization for this program at Seton Hall University. The ESTA program can only be used by tourists coming to the U.S. This is an educational program; you are not coming as a tourist.
- J-1 visa holders ***may not*** enter the United States more than **30 days** prior to the program start date on your DS-2019 form.
- **Do not book your flight before you have been approved for the J-1 visa.**

For more information on the J-1 visa regulations, what to expect at the visa interview and studying in the United States, please visit our [J-1 Exchange Students and Scholars Page](#).

### **PROOF OF ENGLISH LANGUAGE PROFICIENCY**

All J-1 visa exchange visitors must possess sufficient English-language skills in order to carry out their program and daily life in the United States. Your home university must provide us with a signed letter confirming this about you or you can submit English proficiency test scores: TOEFL 79 or IELTS 6



## APPLICATION FOR EXCHANGE STUDENTS

### PERSONAL DATA

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Male/Female \_\_\_\_\_

Country of Citizenship \_\_\_\_\_ City and Country of Birth \_\_\_\_\_

Current University and Major \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

### CURRENT MAILING ADDRESS

Street Number \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

### EMERGENCY CONTACT

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Relationship to Student \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

### ENROLLMENT

Semester: \_\_\_\_ Fall \_\_\_\_ Spring \_\_\_\_ Summer 20\_\_\_\_

Expected dates in the United States: From: \_\_\_\_\_ to: \_\_\_\_\_

Major Choice \_\_\_\_\_ Level of Education \_\_\_\_\_

**HOUSING:** \_\_\_\_ I will apply for on-campus housing \_\_\_\_ I will look for off-campus housing

## PROOF OF FINANCES

### CALCULATE YOUR EXPENSES PER SEMESTER

To estimate housing & living costs for **one semester**, please refer to the breakdown below. You must show proof of available funds for each semester that you plan to attend Seton Hall University. This breakdown may fluctuate based on the individual's lifestyle and the selections they make for housing and a meal plan.

#### ROOM & BOARD

|                                  |                        |
|----------------------------------|------------------------|
| On-Campus*:                      | \$6,135 (One semester) |
| Meal Plan U-300**:               | \$3,033 (One semester) |
| Off-Campus Housing (approximate) | \$5,000 (One semester) |
| Off-Campus Food (approximate)    | \$2,500 (One semester) |

#### OTHER EXPENSES

|                                  |                                   |
|----------------------------------|-----------------------------------|
| Personal Expenses                | \$1,500 (One semester)            |
| SHU UG Health Insurance***       | \$2,332 (Full academic year)      |
| SHU Grad/Law Health Insurance*** | \$4,559 (Full academic year)      |
| Books and supplies               | \$500 (One Semester- Approximate) |

#### TOTAL

|                       |                            |                             |
|-----------------------|----------------------------|-----------------------------|
| <b>Total:</b>         | <b>On-Campus</b>           | <b>Off-Campus</b>           |
| <b>One Semester:</b>  | <b>UG- \$13,500</b>        | <b>UG- \$11,832</b>         |
|                       | <b>Grad/Law - \$15,727</b> | <b>Grad/Law- \$14,059</b>   |
| <b>Two Semesters:</b> | <b>UG - \$24,668</b>       | <b>UG - \$21,332</b>        |
|                       | <b>Grad/Law - \$26,895</b> | <b>Grad/Law - \$ 23,559</b> |

\*This is the cost of the average dormitory; however, prices vary depending on the specific dormitory and if single/double.

\*\*Meal plans are mandatory when living on-campus.

\*\*\*SHU Health Insurance is mandatory for all international and exchange students. The University automatically bills for 1 academic year in the fall. If you are only studying for 1 semester, you must email our office to adjust this. Rate price as of 06/2024 is subject to change.

### SOURCES OF FUNDING YOU CAN USE

- **Funds from Sponsors** (parents, relatives, friends, organizations). You may have as many sponsors as you need. Sponsors may provide you with support in the form of monetary funds and/or room and board. Free housing is when you live with someone in the U.S. and will not pay for rent or utilities.
  - **Financial Sponsors** should provide bank statements, bank letter with account balance or other type of document of liquid finances, as proof that these funds are available. These documents should be in the sponsor's name, in English, no more than 3 months old and state the currency. Additionally, financial sponsors must sign the Cash Support Form (attached) to certify that they will use their funds to pay for your education costs.
  - **Room and Board Sponsors** should sign the Housing Support Form and attach proof of address.
- **Personal Funds** (come from your own resources). Please provide a bank statement or bank letter with account balance. These documents should be your name, in English, no more than 3 months old and state the currency. You do not need to submit a Cash Support Form.



## CASH SUPPORT FORM

Each sponsor must complete and sign this form, as well as provide proof of the available funds indicated below (i.e., bank account). **The documents acceptable to prove your financial sponsorship must be: Less than 3 months old, In English (or translated into English), Name clearly stated, Type of currency.** We do NOT accept company bank statements.

### ***PART I: SPONSOR PROMISE***

I promise that I can and will give the student \_\_\_\_\_, no less than USD \$\_\_\_\_\_ in cash (including annual tuition cost increase) for EVERY  SEMESTER OR  YEAR of the student's program of study at Seton Hall University. I am aware of how many semesters they will be studying at Seton Hall University.

### ***PART II: SPONSOR INFORMATION***

My relationship to the student is

First Name

Last Name

My Address

Street Address

Apartment/Unit #

City

Province

Postal Code

Country

Phone

Email

### ***PART III: SPONSOR HOUSEHOLD INFORMATION***

The following people are fully or partially dependent upon me for their support. (Do not include the student named above).

Name

Relationship to me

Age

Name

Relationship to me

Age

Name

Relationship to me

Age

### ***PART IV: SPONSOR EMPLOYMENT INFORMATION***

Name of my employer

Annual Salary (USD)

Other Income (USD)

I have attached the following required documents:  Bank Statement in USD  Proof of Income in USD

### ***PART V: SIGNATURE***

*I swear the information I have provided above is true and correct.*

Signature of  
Sponsor

Date

Signature of Co-  
Sponsor (if applicable)

Date



## HOUSING SUPPORT FORM

The purpose of this form is to verify that the student will not have any living expenses during their studies. The person(s) who owns or rents the property where the student will reside should sign this form. If more than one person is named on the documents you are submitting, please make sure both people sign below.

Please attach proof of address along with this form, using one of the following documents:

- Lease or Deed Document - Utility Bill - Driver's License - Bank Statement

### ***PART I: SPONSOR PROMISE***

I promise that for each semester of his/her program of study, the student, \_\_\_\_\_ will live free of any charge WITH ME in my home. I promise that I will not require any type of service(s) to be performed in exchange for this benefit. I am aware of how many semesters the student intends to study at Seton Hall University.

|           |  |            |  |
|-----------|--|------------|--|
| Last Name |  | First Name |  |
| Signature |  | Date       |  |

### ***PART II: SPONSOR INFORMATION***

**My relationship to the student is**

|   |       |                  |  |
|---|-------|------------------|--|
| Phone   | Email |                  |  |
| My Home Address where the student will be living:                                     |       |                  |  |
| Street Address  |       | Apartment/Unit # |  |
| City  | State | Zip Code         |  |
| I currently <input type="checkbox"/> own <input type="checkbox"/> rent this property. |       |                  |  |

### ***PART III: SIGNATURE***

***I swear the information I have provided above is true and correct.***

|                      |  |      |  |
|----------------------|--|------|--|
| Signature of Sponsor |  | Date |  |
|----------------------|--|------|--|